

## **EMAA Draft Constitution – March 2026 Explanatory Notes on Proposed changes to the Constitution dated February 2017**

### **Clause 4 Affiliation**

Added new clause to stated that the Association is affiliated to BMAF and England Athletics (EA).

### **Clause 5 Officers**

5.1 Currently we have roles of cross-country secretary and road running secretary, it is proposed that these are combined into one role of Endurance Secretary. A new role of Member Engagement/Social Media Officer is added to help the Association engage with the Masters community.

5.5 & 5.6 New provisions to enable the removal of officers.

### **Clause 6 Committee Meetings**

6.2 – clarified that committee meetings should be held on a regular basis (quarterly) attended by the officers.

6.3 If the nominated club representatives wish to attend a committee meeting, they can request additional committee meetings to be attended by both nominated representatives and officers.

6.6 Added a quorum of 4 for meetings - currently there is no quorum requirement.

6.7 Added a requirement that committee meetings should be minuted and minutes circulated to the Secretaries of constituent clubs.

### **Clause 7 AGM**

7.2 – clarified that all members of constituent clubs can attend however only the two nominated club representatives can vote.

7.3 Reduced the notice period for the AGM from 60 days to 30 days.

7.4 Reduced the notice period for the submission of business and proposals to be discussed at the AGM from 30 day to 14 days before the AGM.

7.5 Added a provision the officer nominations should be proposed and seconded.

7.6 Added a quorum of 6 representatives, currently there is no quorum for the AGM and that the Chair or Acting Chair has a casting vote.

7.7 Clarified what business the AGM should include.

**Clause 8 EGM**

8 Currently there is no provision for the calling of an EGM.

**Clause 9 Finance**

9.2 Inserted clauses dealing with the role and responsibilities of the Treasurer.

9.9 Clarified that all the constituent clubs and associations and the Committee are joint and severally responsible for the financial liabilities of the Association.

9.10 Specified that three signatories are required for the Associations bank account (to include the Treasurer and the Chair) and that two of three are required to approve payments.

**Clause 10 Discipline and Complaints**

10.1 Inserted a clause to state complaints of serious misconduct shall be reported to EA and dealt with in accordance with EA policy & Guidance.

10.2 Inserted clauses dealing with complaints and disciplinary proceedings.

**Clause 12 Data Protection**

12 Inserted clauses dealing with data protection.

**Clause 13 Health and Safety**

13 Inserted a clause stating that the Association will comply with any policy and guidance issued by EA governing health and Safety.

**Clause 14 Welfare**

14 Inserted a clause recognising the Associations' responsibility to safeguarding the welfare of vulnerable adults who are members of constituent clubs by adopting the procedures of UK Athletics.

**Clause 15 Liability and Accountability**

15 Inserted clauses dealing with liability and accountability.

**Clause 16 Other Matters**

16.1 Inserted a clause to state that the constitution can only be amended at an AGM.